



Intern Registration for Out-of-Province Pharmacy Technician Students

As a student currently enrolled in, or, recently graduated from a [CCAPP](#) accredited program, but who is **not yet licensed in another province** and wish to become registered as an Intern with the Saskatchewan College of Pharmacy Professionals (SCPP), the regulatory body of pharmacists, pharmacy technicians, and pharmacies in Saskatchewan, you must complete the following steps prior to beginning your [Structured Practical Training and Assessment](#) (SPTA) with Saskatchewan Polytechnic.

Applicants who have graduated from a CCAPP Pharmacy Technician program greater than 10 months are asked to contact the SCPP office for more information.

Pre-Registration

We are pleased to offer you online [pre-registration](#) through our website at saskpharm.ca. While accessing the registration process, we encourage you to familiarize yourself with all the information our website offers, including our e-newsletter SCOPe, current news and upcoming events, notices, resources, and links, as well as the capability for yearly online renewal for all of our registered pharmacists, pharmacy technicians and pharmacies.

Login Credentials

Your login credentials will be created during the [pre-registration](#) process. Upon SCPP approval of the pre-registration application, you will be notified via email to login to complete the application for registration as an intern.

Requirements for Intern Registration

Applicants are to comply with requirements below for Intern registration:

1. **Fee:** Please see [Fee Schedule](#) (fees subject to change Jan. 1 each year, beginning with Jan. 1, 2023). Payment can be made online during the registration process or by submitting payment to the SCPP office in Regina.
2. **Character References:** Use [fillable form](#) to obtain two currently dated, written character references. These must be from reputable citizens of the community who are not family members, and who have known you for at least two years, certifying that you are a person of good moral character. Please have your references include their address and phone number as well as including your full name within the body of the letter. The letters are to be directed to the attention of Lori Postnikoff, Deputy Registrar and be uploaded to your Intern Application, emailed to SCPPRegistration.PHARMTECH@saskpharm.ca or faxed to 306-584-9695.

3. **Enrolment Verification or Diploma:** Confirming your student status in a [CCAP](#) accredited Pharmacy Technician Program.
4. **Criminal Record Check:** All SCPP Practising and Non-Practising members and new registrants (including out-of-province interns) are required to provide a Criminal Record Check (CRC) to meet the requirements of SCPP Bylaws and [Criminal Record Check](#) policy. The type of CRC required by SCPP is the Enhanced Police Information Check (E-PIC), completed through [Sterling Backcheck](#). Members and candidates for membership with SCPP must complete an E-PIC to meet the CRC requirement for licensure, with some exceptions.

SCPP Contact Information

Throughout your Intern registration process, please contact the Saskatchewan College of Pharmacy Professionals at SCPPRegistration.PHARMTECH@saskpharm.ca if you have any questions or concerns.