

Intern Registration for Pharmacy Technician Students

As a student registered in the Pharmacy Technician program at Saskatchewan Polytechnic, you are **required to register** as an Intern with the Saskatchewan College of Pharmacy Professionals (SCPP), the regulatory body of pharmacists, pharmacy technicians and pharmacies in Saskatchewan, before working in a Pharmacy as an Intern.

Online Registration

We are pleased to offer you online registration through our website at saskpharm.ca. While accessing the registration process, we encourage you to familiarize yourself with all of the information our website offers, including our e-newsletter SCOPe, current news and upcoming events, notices, resources and links, as well as the capability for yearly online renewal for all of our registered pharmacists, pharmacy technicians and pharmacies.

Login Credentials

Students will receive an email from SCPP (<u>info@saskpharm.ca</u>) at the appropriate time to inform them of their login credentials. All students are required to login shortly thereafter to complete the registration as an intern.

Requirements for Intern Registration

Listed below are the requirements for Intern registration:

- 1. **Fee** Please see <u>Fee Schedule</u> (fees subject to change Jan. 1 each year, beginning with Jan. 1, 2023). Payment can be made online during the registration process or by submitting payment to the SCPP office in Regina.
- 2. Character References Use <u>fillable form</u> to obtain two currently dated, written character references. These must be from reputable citizens of the community who are not family members, and who have known you for at least two years, certifying that you are a person of good moral character. Please have your references include their address and phone number as well as including your full name within the body of the letter. The letters are to be directed to the attention of Lori Postnikoff, Deputy Registrar and be uploaded to your Intern Application, emailed to <u>info@saskpharm.ca</u> or faxed to 306-584-9695.
- 3. **Enrolment Verification** Available from Saskatchewan Polytechnic confirming your student status in the Pharmacy Technician Program with the College of Health Sciences. Saskatchewan Polytechnic will also be forwarding an electronic copy of your photo to our office for registration purposes. Please submit your form to info@saskpharm.ca or fax to 306-584-9695.

Dec. 18, 2023

SCPP Contact Information

Throughout your Intern registration process, please contact the Saskatchewan College of Pharmacy Professionals at SCPPRegistration.PHARMTECH@saskpharm.ca if you have any questions or concerns.

Intern_Registration_PhT _Students_20231218

Page 2 of 2