



## Notification of Pharmacy Renovation

\*SCPP requires a minimum of 60 days' notice\*

\*Please note: Notification MUST be received by proposed or existing Pharmacy Manager\*

### Section One: Pharmacy Information

Pharmacy name (trade name):

Proposed/existing Pharmacy Manager name:

D#:

Pharmacy Manager contact information:

Phone:

Email:

Proprietary operating corporation name:

Corporate director(s) name(s):

Pharmacy Manager is a director:

Yes                      No

Majority are comprised of SCPP members:

Yes                      No

Corporate directors meet SCPP legislation:

Yes                      No

Physical address of pharmacy:

Mailing address of pharmacy (if different):

Pharmacy email, phone, and fax numbers (if known):

Email (if different from above):

Phone:

Fax:

## Section Two: Renovation Information

Proposed renovation start date:

Proposed renovation completion date:

Which areas of the pharmacy are being renovated?

Please provide a brief description of the proposed renovations to the pharmacy:

## Section Three: Guidelines and Contact Information

Please ensure you review the following documents:

- [Drawing and Schematics Checklist](#)
- [Inspection Checklist](#)
- [Proposed Patient Care Area Guidelines](#)
- [Pharmacy Renovation Guidelines](#)
- [CompEX – Compounding Excellence](#)

Please also ensure you are familiar with [The Pharmacy and Pharmacy Disciplines Act](#), particularly sections 19-20, 23, 47-9, 50-1, 59-60, and 65, as well as [The Regulatory Bylaws](#), Parts I and J.

Please email this completed form to SCPP at [info@saskpharm.ca](mailto:info@saskpharm.ca), along with your schematics and the drawing and schematics checklist. After this notification has been received you will be provided further instruction.

**An online Pharmacy Permit Application form will also be required.**